

A C H I E V E
INTERNATIONAL



Your **SUCCESS**
is our **ACHIEVEMENT!**



CONTENTS

Premier Corporation	4
Achieve International Recruitment	
Our Services	6
Selection process	
Interview	
Work permit / S Pass Applications	
Security bond	
H&S Insurance	
Airport pick-up / Medical check-up	
Accommodation	
Orientation / Training	
Feedback & Counselling	
Your Benefits	8
Testimonials	10

Premier Corporation

Achieve International Recruitment Pte Ltd

Achieve International Recruitment is inaugurated under the Achieve Group as a specialised foreign recruitment firm focusing on the placement of qualified skilled workers, English-speaking workers from various countries including China, Myanmar, the Philippines and Vietnam. Industries serviced include food & beverage, retail & hospitality, healthcare, manufacturing, heavy engineering and industrial amongst others.

As a one-stop human capital global solutions provider, Achieve International Recruitment will undertake all aspects of the foreign placement to ensure a smooth, hassle-free and efficient foreign recruitment process for its valued clients. These include arranging the necessary documentations, accommodation and even orientation and repatriation services – at no recruitment fee incurred to the employer.

Our strength lies in our principal asset of a team of highly dedicated and competent consultants from diverse commercial backgrounds. With their valuable experience and extensive knowledge gleaned from a wide range of industries, we are unparalleled in providing prompt and effective human resource solutions to our clients.





Len Magnaye

Our Services

The recruitment of foreign workers can be a daunting experience at times. Thus, at Achieve International Recruitment, we are committed to providing a smooth, hassle-free and efficient foreign recruitment process – at no recruitment fee incurred to the employer.

As a one-stop human capital global solutions provider, we offer the full spectrum of services required in the placement process from pre-screening in the workers' respective countries to the orientation upon arrival and even counselling, if necessary.

Selection Process

Our meticulous approach entails extensive discussions in order to fully understand your requirements before embarking on the recruitment process. At the outset, the schedule for the entire recruitment exercise will be set, from the initial pre-screening of candidates on your behalf, to the actual arrival of the selected candidate.

Interview

We screen and interview all potential candidates before presenting suitable candidates to clients for the final round of interviews via webcam.

On-site Assessment / Competency Test

For certain industries which require skills assessment in the host exporting country, we will make the necessary arrangements for such competency tests to be conducted through our counterparts on-site.

Work Permit / S Pass Applications

To guarantee a hassle-free recruitment exercise, we ensure that all necessary documents and applications are submitted to the Ministry of Manpower for the application of work permit, S Pass, etc. Should any issues arise at this juncture, we will endeavour to address and rectify them promptly.

H&S Insurance / Security Bond

In order to minimise any potential glitches throughout the employee's contract, we will place an H&S insurance and security bond with an insurance provider on your behalf, and shall bear the cost of the premium for the first two years.

Medical Check-up

We ensure that all selected workers go through the proper medical check-ups in the host exporting country as well as at recognised clinics when in Singapore. Any worker found to be medically unfit after his/her initial check-up in Singapore shall be repatriated back to the host exporting country (cost to be borne by Achieve International Recruitment).

Airport Pick-up

We even go the extra mile to arrange for the selected workers to be picked up from the airport.

Accommodation

For your peace of mind, we will source for suitable accommodation for each worker within your, or the candidate's, budget.

Orientation / Training

We go one step further to provide an orientation session to familiarise the successful candidate with Singapore before he/she commences work with all our clients. Where necessary, we also provide the worker with specific skills set training.

Feedback & Counselling

As we are committed to providing our full support in resolving any unforeseen problems that may occur throughout the workers' period of employment in Singapore, we shall personally counsel any worker should the need arise. Feedback on all counselling sessions will then be provided so that you can monitor any subsequent improvement in the worker's performance following the sessions.



How Can You Benefit?

For the successful candidate, moving to a different country to work can be a nerve-wracking experience. As such, we endeavour to alleviate such stress and worries for both the clients and foreign employees through our orientation and training feature, which covers the following:

- Introduction to Singapore
- Lifestyle and culture in Singapore
- Employment laws in Singapore
- Public transportation system (a map of Singapore and bus and MRT guides will be provided)
- Customer service training incorporating role-play (if applicable)
- Sales training incorporating role-play (if applicable)

Through our fully integrated foreign placement service, you will benefit from:

- A hassle-free recruitment process
- Lower staff turnover rate as workers are committed to 2-year contracts with the Ministry of Manpower.
- Eventual savings in job advertising costs
- Lower operational costs arising from competitive packages for the workers
- Employees who are eager to learn and willing to work long hours or do shift work
- Employees who have a positive, cheerful and friendly disposition
- Highly motivated staff who are dedicated to achieve sales targets (for the retail sector)



Candidate Testimonials

"The agents at Achieve International Recruitment are very professional. They have recommended a very established company for me to work for and my employer treats me very well – they even sponsored an English course for me to attend. I am so glad to have found an agency like Achieve International Recruitment that has given me this great opportunity to work in Singapore."

James Chen, employed by a retail chain in Changi Airport

"After my arrival in Singapore, the agents at Achieve International Recruitment guided me step by step and offered a lot of advice for my life and job. With all the professional help from my agent, my selling skills have improved and I have made lots of progress."

Nick Mo, employed by a retail IT company

"I am so grateful to Achieve International Recruitment for recommending such a wonderful employer for me to work for in Singapore. My agent provided a lot of support and assistance. Their orientation/training was intensive and useful as it helped me to be confident in dealing with different kind of customers, as well as how to be a good team player at work. I will definitely recommend Achieve International Recruitment to all my friends who want to work in Singapore."

Sophie Liu, employed by a high-end fashion boutique in Orchard Road

"The agents at Achieve International Recruitment are very professional and their service is excellent. My agent took care of all my needs from accommodation to professional guidance."

Alice Ma, employed by a luxury cosmetics company in Changi Airport

"It was so easy to adapt to the culture and my workplace with all the help from the agents at Achieve International Recruitment. I learnt good customer service skills during the orientation training and I love my job very much. I get along very well with everyone at my workplace and my employer is happy with my sales performance."

Kevin Wang, employed by a retail computer shop in Orchard Road

Client Testimonials

"The level of service from Achieve International Recruitment has been excellent and we are extremely impressed with the work that they carried out for us."

HR Manager, Sportswear Company

"Achieve International Recruitment delivered fast and efficient service. Their recommendation of good quality candidates met our needs perfectly."

HR Manager, IT/Computer Firm

"We would like to commend Achieve International Recruitment's kind hospitality during our trip to China. The recruitment was indeed well executed. We were provided a need-driven itinerary, quality accommodation and efficient logistics. We are indeed impressed with Achieve International Recruitment's high level of professionalism and enthusiasm, which has made them our trustworthy working partner of choice."

Assistant Human Resource Director, Leading Jewellery Company

"We are pleased to have worked with Achieve International Recruitment during our recent recruitment drive in China. Through our weeks of working together, we have received outstanding care and service from the team at Achieve International Recruitment. We are particularly impressed with their professionalism and commendable organising skills both in Singapore and the People's Republic of China."

Talent Acquisition Manager, Luxury Retailer

"We are very impressed with the quality of the candidates recommended by Achieve International Recruitment and managed to select our ideal staff. There was no complicated paperwork to fill up and everything from staff orientation and accommodation was taken care of. We will definitely not hesitate to work with Achieve International Recruitment again."

HR Executive, High-end Fashion Boutique



ACHIEVE INTERNATIONAL RECRUITMENT PTE LTD

79 Anson Road #13-06
Singapore 079906

Tel: (65) 6323 7005
Fax: (65) 6824 9961
Email: admin@achievecareer.com

Website: www.achievecareer.com